



AVANT
GROUP

AVANT GROUP AUTHORISATION

HOW TO ACCEPT YOUR

AUSTRALIA EMDG GRANT AGREEMENT

CONTENTS



Avant Group comprises a team of technically qualified Business Advisory, Marketing Strategy, Technical Engineering and Scientific Government Grant consultants. **We help our clients by identifying funding to aid their growth, assist in strategy deployment and take them on a journey from good to great.** Enclosed you'll find details on how to:

- View/sign/accept your Export Market Development Grant (EMDG) agreement





Please note that the grant lodgement period for the EMDG program (the new EMDG) is:

16 August 2021 to 5pm AEDT 30 November 2021



Please note the grant lodgement periods are:

Self-lodgers

01 July 2021 to midnight AEDT 30 November 2021

Consultants (that are not QIP consultants)

01 July 2021 to midnight AEDT 30 November 2021

QIP Consultants

01 July 2021 to midnight AEDT 28 February 2022

Login

To access this service you have to authenticate with your myGovId.
If you do not have [myGovId](#) you will need to register and set it up.

Login with your myGovId

What is Export Market Development Grants?

Export Market Development Grants (EMDG) is a key Australian Government financial assistance program for exporters. Each year it helps some 4,000 small and medium enterprises (SMEs) to start or expand their export business.

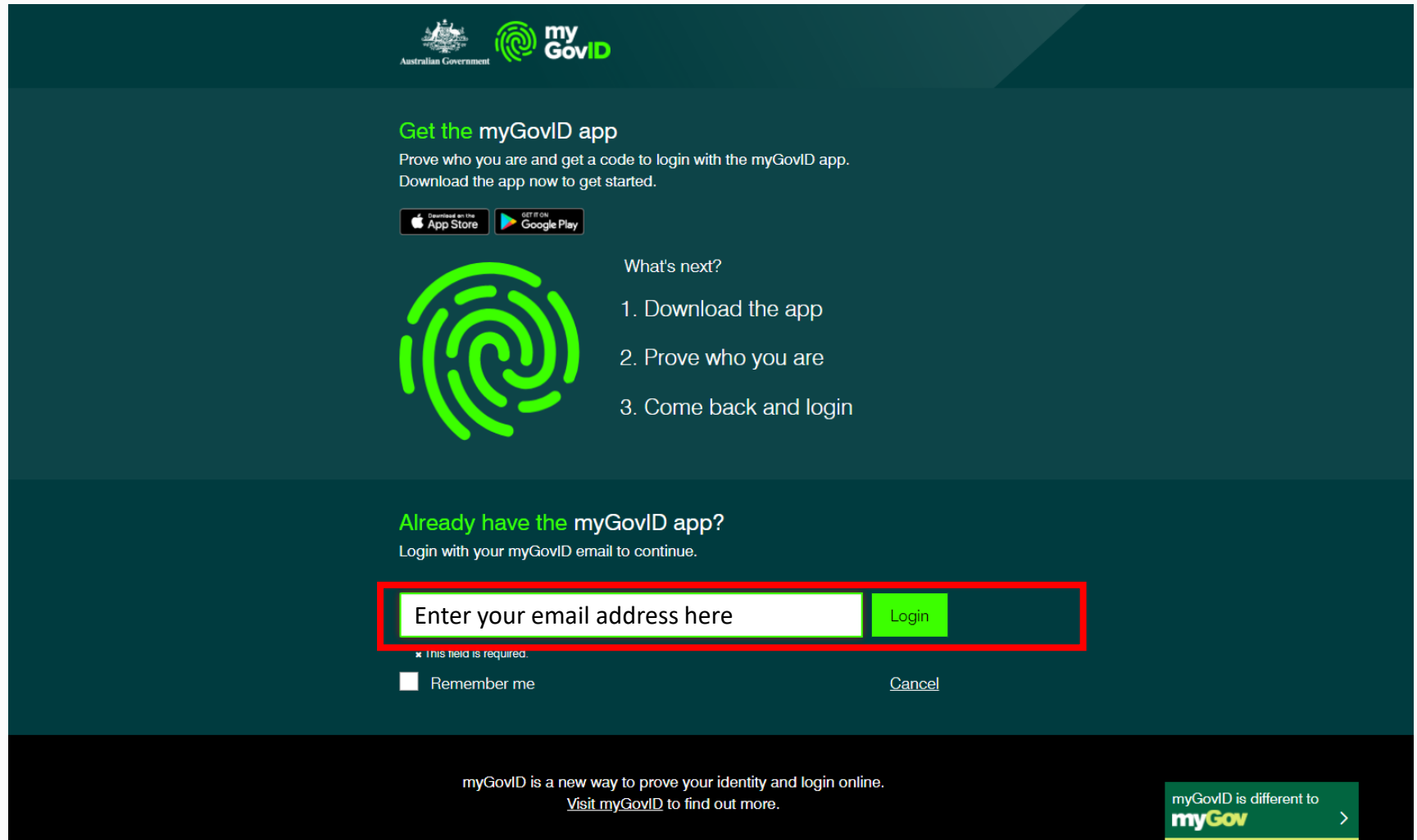
View, sign, and
accept your
Export Market
Development
Grant (EMDG)
agreement

Use the Austrade Online Portal to view and accept your grant agreement

<https://emdg.austrade.gov.au/login>

You must have a MyGovID to access the portal. Log in to the portal to view a copy of your agreement

Set up a personal MyGovID profile



The screenshot shows the myGovID app setup interface. At the top, it features the Australian Government and myGovID logos. The main heading is "Get the myGovID app", followed by instructions to prove identity and download the app. Below this are buttons for the App Store and Google Play. A large green fingerprint icon is centered, with a list of steps: "What's next?", "1. Download the app", "2. Prove who you are", and "3. Come back and login". The "Already have the myGovID app?" section is highlighted with a red box, showing an email input field with the placeholder "Enter your email address here", a green "Login" button, and a "Remember me" checkbox. A "Cancel" link is also present. At the bottom, there is a footer with a link to "Visit myGovID to find out more." and a "myGovID is different to myGov" banner.

The MyGovID profile should be completed by the registering company's Principal individual authority (usually company director of the entity).

Download the MyGovID app - <https://www.mygovid.gov.au/set-up>
Follow the "three easy steps"

If you already have MyGovID set up, skip this step and head to the next slide

Businesses I can act for

Select a business from the list to continue. If your business is not listed, you can [add a business](#).



Entity name ▲

ABN ▼

ABC CO PTY LTD

Select which company is receiving an EMDG grant

Agreement. There may be multiple companies in this

list so please be careful to select the correct one.

< Page 1 of 1 >

Results per page 50



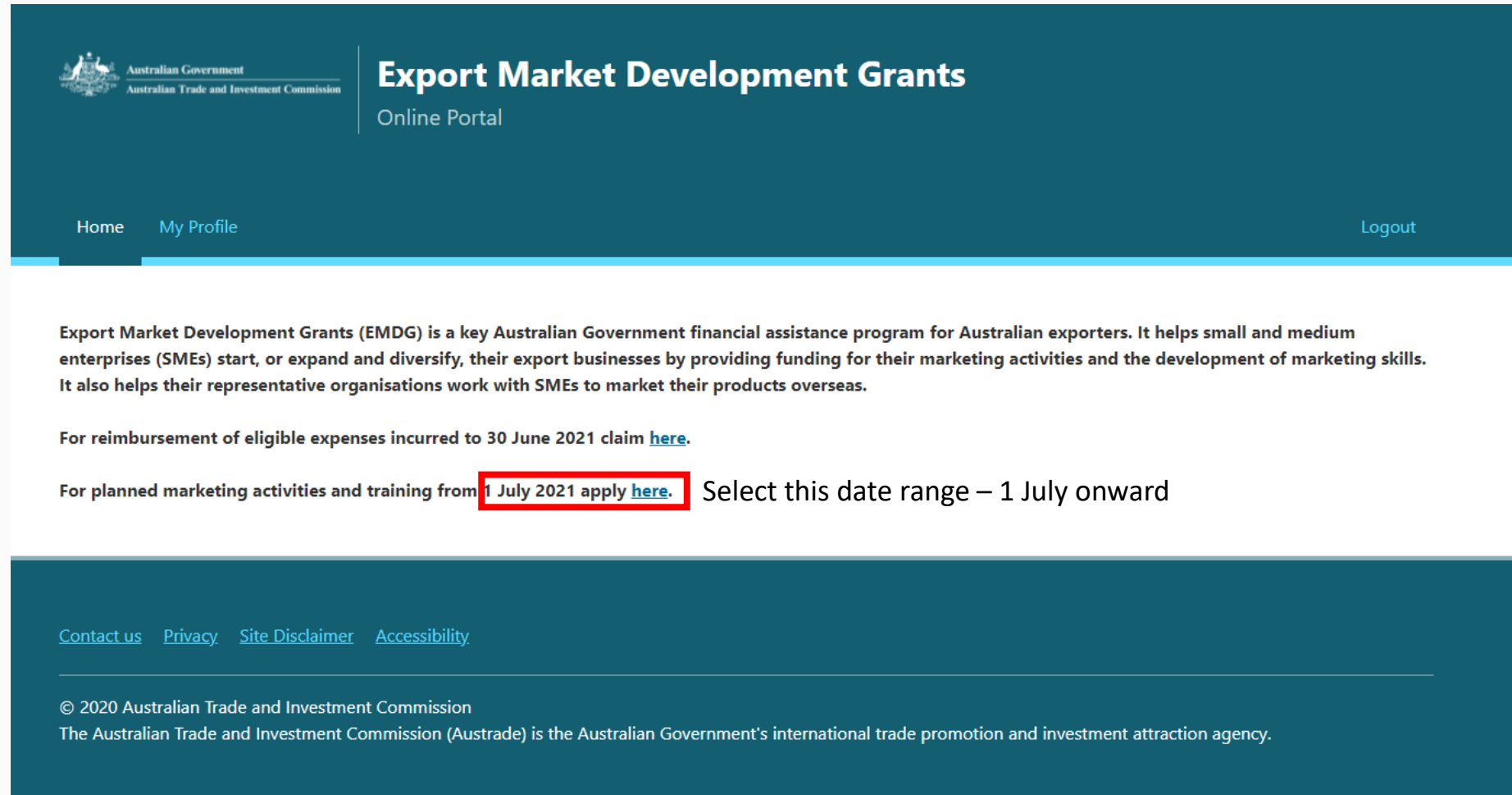
Cancel

Then click continue

Continue

View, sign, and accept your Export Market Development Grant (EMDG) agreement

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The screenshot shows the top section of the 'Export Market Development Grants Online Portal'. It features the Australian Government logo and the Australian Trade and Investment Commission name on the left. The main title 'Export Market Development Grants' is prominently displayed in white on a dark teal background, with 'Online Portal' underneath. A navigation bar includes 'Home', 'My Profile', and 'Logout' links. Below the header, a white text block explains the EMDG program and provides links for claiming expenses and applying for training activities. A red box highlights the date '1 July 2021' in the application instructions. The footer contains contact links and copyright information.

Australian Government
Australian Trade and Investment Commission

Export Market Development Grants

Online Portal

Home My Profile Logout

Export Market Development Grants (EMDG) is a key Australian Government financial assistance program for Australian exporters. It helps small and medium enterprises (SMEs) start, or expand and diversify, their export businesses by providing funding for their marketing activities and the development of marketing skills. It also helps their representative organisations work with SMEs to market their products overseas.

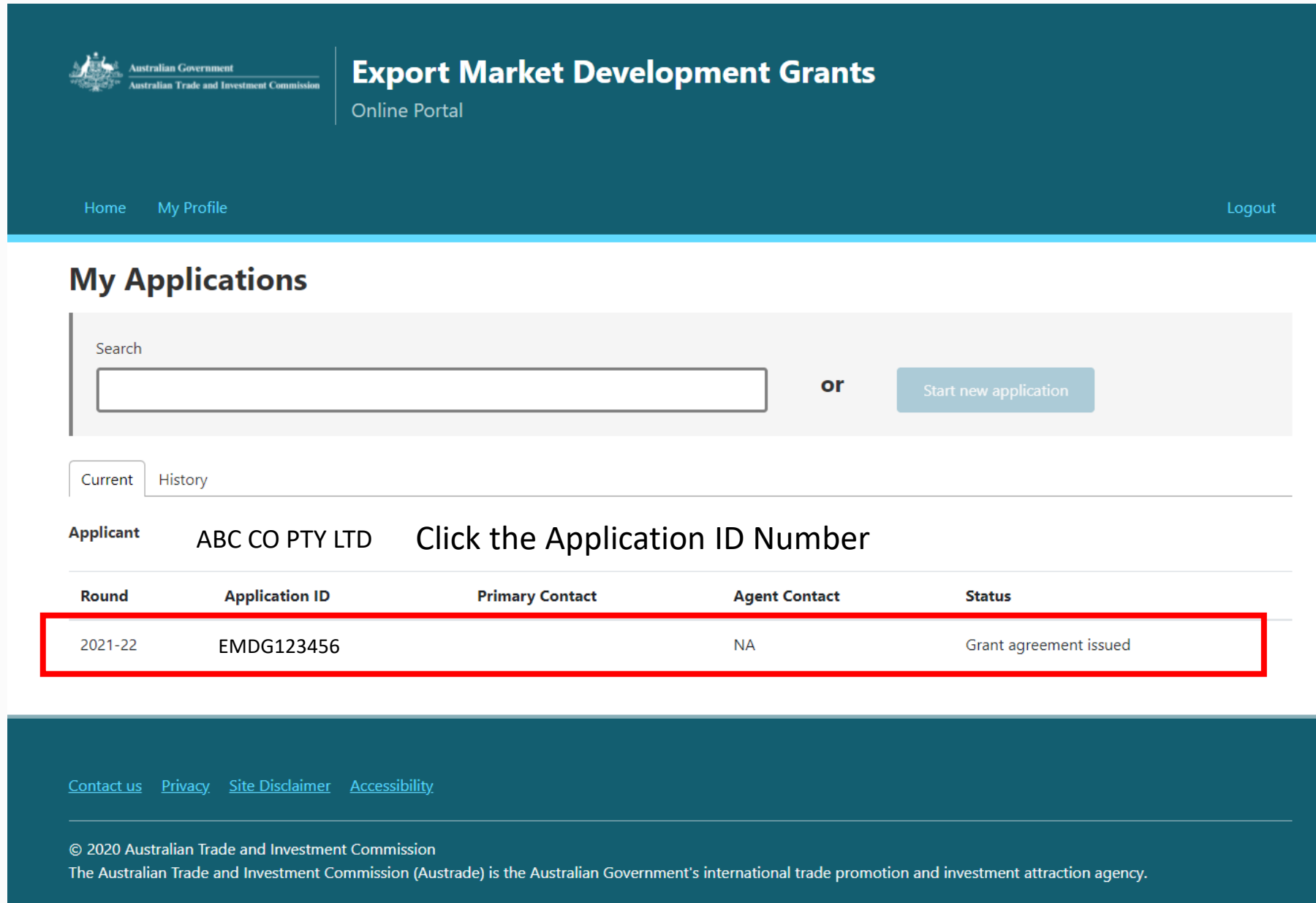
For reimbursement of eligible expenses incurred to 30 June 2021 claim [here](#).

For planned marketing activities and training from **1 July 2021** apply [here](#). Select this date range – 1 July onward

[Contact us](#) [Privacy](#) [Site Disclaimer](#) [Accessibility](#)

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The Australian Trade and Investment Commission (Austrade) is the Australian Government's international trade promotion and investment attraction agency.

View, sign, and accept your Export Market Development Grant (EMDG) agreement



The screenshot shows the 'Export Market Development Grants Online Portal' interface. At the top, it features the Australian Government logo and the Australian Trade and Investment Commission name. The main heading is 'Export Market Development Grants Online Portal'. Navigation links for 'Home', 'My Profile', and 'Logout' are present. The 'My Applications' section includes a search bar and a 'Start new application' button. Below this, there are tabs for 'Current' and 'History'. An applicant named 'ABC CO PTY LTD' is listed with a link to 'Click the Application ID Number'. A table displays application details for the 2021-22 round, with one entry highlighted in red: Application ID EMDG123456, Primary Contact (blank), Agent Contact NA, and Status 'Grant agreement issued'. The footer contains links for 'Contact us', 'Privacy', 'Site Disclaimer', and 'Accessibility', along with copyright information for 2020 and a description of the Australian Trade and Investment Commission.

Australian Government
Australian Trade and Investment Commission

Export Market Development Grants

Online Portal

Home My Profile Logout

My Applications

Search or [Start new application](#)

Current History

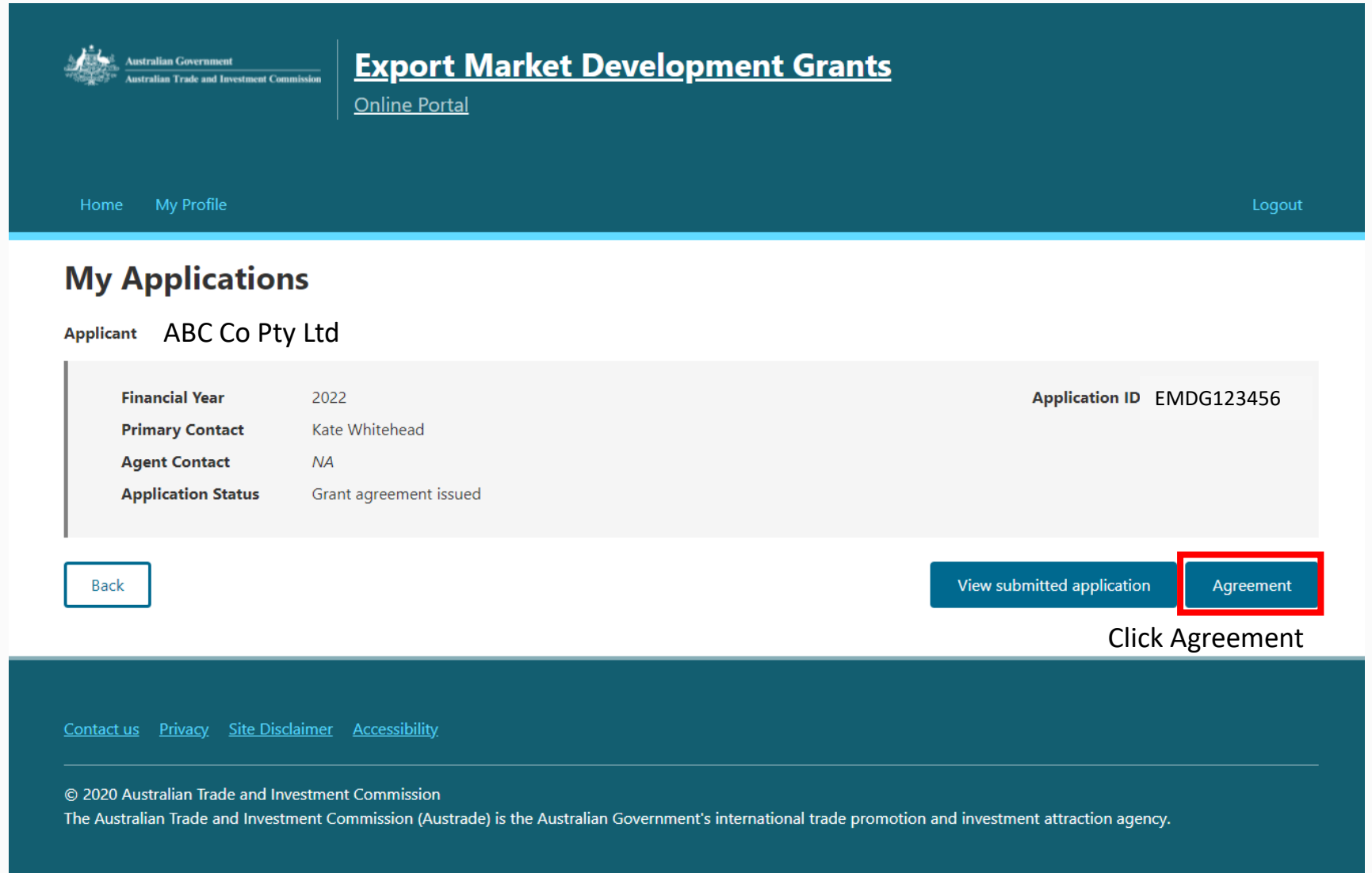
Applicant ABC CO PTY LTD [Click the Application ID Number](#)

Round	Application ID	Primary Contact	Agent Contact	Status
2021-22	EMDG123456		NA	Grant agreement issued

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Australian Government
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Export Market Development Grants

[Online Portal](#)

[Home](#) [My Profile](#) [Logout](#)

My Applications

Applicant ABC Co Pty Ltd

Financial Year	2022	Application ID	EMDG123456
Primary Contact	Kate Whitehead		
Agent Contact	NA		
Application Status	Grant agreement issued		

[Back](#) [View submitted application](#) [Agreement](#)

Click Agreement

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View, sign, and accept your Export Market Development Grant (EMDG) agreement

Home My Profile Logout

My Applications

Applicant ABC Co Pty Ltd

Financial Year	2022	Application ID	EMDG123456
Primary Contact	Kate Whitehead		
Agent Contact	NA		
Application Status	Grant agreement issued		

Grant Agreement

The primary contact listed in your application must accept the grant agreement in the portal. Accepting the agreement is equivalent to signing a grant agreement.

To discuss your agreement or request changes, please contact your Austrade grant assessor before accepting or declining the agreement. Alternatively, you can contact the EMDG helpline 13 28 78 or email EMDG.help@austrade.gov.au.

Type of Grant	Tier 1		
Duration	01/07/2021 to 29/08/2024		
Status	Grant agreement issued		

Issued Date	Due Date	Executed Date
22/02/2022 09:58 AM AEST	16/03/2022	

[Grant Agreement Issue History](#)

[View](#) [Decline](#) Click View and save a copy Then click Accept [Accept](#)

Accept the agreement by clicking on the 'Accept agreement' button - this is the equivalent of a signature. **You must have a MyGovID to accept the grant agreement. - Austrade will then execute the grant agreement**

Accept Grant Agreement

Applicant | ABC Co Pty Ltd

Financial Year	2022	Application ID EMDG123456
Primary Contact	Kate Whitehead	
Agent Contact	NA	
Application Status	Grant agreement issued	
Grant Agreement Status	Grant agreement issued	
Type of Grant	Tier 1	

Declaration by an authorised person

I accept the terms and conditions of this Grant Agreement, acknowledge that I have the authority to enter into this Agreement (including, for companies, in accordance with section 126 of the Corporations Act 2001 (Cth)), and declare my identity is that of the MyGovID used to access this Agreement.

I declare that

- I have a valid Australian Business Number (ABN)
- I do not have any outstanding disqualifying convictions (refer to the EMDG Rules section 15)[1]
- I am not under insolvency administration (refer to the EMDG Rules section 16)
- I am not listed on the National Redress Scheme's website as an institution that has not joined or signified their intent to join the Scheme
- I have not reached the grant round cap and received the maximum funding of \$770,000
- I have not reached the 8 year cap and have not received EMDG grants in 8 financial years
- I meet the following condition relevant to my tier (SME exporters only)
 - I am ready to export eligible products (Tier 1)
 - I am exporting eligible products and seeking to expand my export promotion activity (Tier 2), or
 - I am exporting eligible products, seeking to expand my export promotion activity and make a strategic shift in my export promotion activity (Tier 3).

I understand that:

- by clicking 'Accept', this constitutes an electronic acceptance of the Grant Agreement and this acceptance will be recorded in a PDF version of the Grant Agreement and
- This PDF will form a legally enforceable Grant Agreement in relation to the Grant from the date it is received by the Commonwealth.

* By marking this box I agree to all of the above declarations and confirm all of the above statements to be true

Applicant Title *

Select... | v

Applicant Given name *

Applicant Family name *

Applicant Position Title *

[Back](#) [View Grant Agreement](#) [Accept and Submit](#)

Enter your details here – this must be the primary contact on your application

View, sign, and accept your Export Market Development Grant (EMDG) agreement

View, sign, and
accept your
Export Market
Development
Grant (EMDG)
agreement

Accept Grant Agreement Confirmation

Applicant ABC Co Pty Ltd

Financial Year	2022
Primary Contact	Kate Whitehead
Agent Contact	NA
Application Status	Grant agreement issued
Grant Agreement Status	Grant agreement issued
Type of Grant	Tier 1

Application ID EMDG123456

Your Grant Agreement Id is: GA-EMDG-10003736

Your agreement will now be reviewed and accepted by a representative from Austrade. You can view your agreement anytime in the portal and you can also download your agreement as a PDF.

[Back](#)

Success – no more to do at this stage.
Our team will reach out shortly.



Questions?

Please contact our team or email: info@avantgroup.com.au